REGISTERED COMPANY NUMBER: SC353570 (Scotland) REGISTERED CHARITY NUMBER: SC041072

REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2016 FOR

WATER WITNESS INTERNATIONAL

JRW
Chartered Accountants
Riverside House
Ladhope Vale
Galashiels
Selkirkshire
TD1 1BT

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

2015-16 year has seen the rapid growth of the organisation, with staff headcount rising rapidly from two fulltime staff to ten, with commensurate increases in turnover. The external evaluation of our work is extremely positive and bodes well for future investment. The challenge now is to evolve a reliable funding stream of core funding to maintain the quality of our work whilst ensuring that our growth, and our ability to deliver positive change for poor people, is sustained long term. To this end the organisation has invested in a fundraising position and sustained outreach to potential new donors. In 2016 we will be focusing on the evolution of our governance arrangements to ensure that they continue to be fit for purpose.

OBJECTIVES AND ACTIVITIES

Objectives and aims

- 1.1 to promote sustainable development through the equitable and effective management of water resources for the benefit of the public by:
- 1.1.1 the preservation, conservation and protection of the environment and the prudent use of resources;
- 1.1.2 the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities;
- 1.1.3 the promotion of sustainable means of achieving economic growth and equitable water resource use;
- 1.2 to advance the education of the public in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the water environment, and the sustainable management of water resources in any part of the world, and to promote study and research in such subjects in any part of the world;
- 1.3 to relieve poverty, ill health and human suffering, reduce conflict and promote sustainable development and the conservation of bio-diversity through the promotion of equitable and effective water resource management;
- 1.4 to advance understanding and education concerning the effects and causes of poverty, ill health, human suffering, conflict and the loss of bio-diversity, particularly in relation to the management and regulation of water resources in any part of the world;
- 1.5 research, development, investigations and analysis in connection with water resources and the management, regulation or performance of such resources in any part of the world, including the socio economic impacts of water resources and their uses;
- 1.6 the development, identification and promotion of best practice and effective tools for water resource regulation, dialogue and conflict resolution;
- 1.7 research and development in connection with certifiable standards for sustainable water resource management;

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2016

OBJECTIVES AND ACTIVITIES

Objectives and aims

- 1.8 advocacy, communication and campaigning to promote the interests of the poor, the powerless and the environment, and to provide an objective commentary and critical analysis of water resource management in any part of the world;
- 1.9 the provision of sources of information and education together with training services in respect of water resource management in any part of the world;
- 1.10 the provision of strategic and operational support to other organisations in order to achieve improved performance and accountability in water resource management and to engage in relevant strategic collaborations in any part of the world;
- 1.11 the provision of mediation and broker services in respect of conflicts involving water resources;
- 1.12 to engage in other charitable purposes.

OBJECTIVES AND ACTIVITIES

Significant activities

Against these objectives and in line with our Strategic and Business Plan the following activities were carried out between March 2015 and March 2016 are organised below by activity area.

a) Research and development

Lesson learning on implementation of the Alliance for Water Stewardship Standard, GIZ Grant and Climate Justice Fund

During 2015 our team supported and documented the costs and benefits first application of the AWS standard in Africa by Olam International and published the results. Subsequently Olam have become the first certified water stewards in Africa.

With support from the Climate Justice Fund we also began work with Diageo to implement the standard at their Serengeti Brewery in Tanzania, and in April 2016 hosted regional training based on this work.

This activity helps deliver objectives. 1.1 to 1.10

GIZ Integrity Work

During 2015 WWI continued to co-lead the GIZ funded project to improve and ensure the integrity of water stewardship partnerships. Working in collaboration with the Water Integrity Network, Business Partners for Development, Pegasys and the Pacific Institute this work reviewed integrity risks facing water stewardship partnerships around the world and developed a framework and guidance so that future partnerships are supported by credible partners, fair processes, and that they deliver good outcomes. We co-authored the final report and guidance which was launched in September 2015.

This activity helps deliver objective 1.6.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2016

OBJECTIVES AND ACTIVITIES Significant activities

b) Advocacy and communication

Social Accountability Monitoring on Water Resource Management in East and Central Africa

Over 2015-16 WWI completed implementation of Phase 1 of its £250 000 DFID funded 'Fair Water Futures Programme'. This globally pioneering work in accountability and advocacy for equitable WRM with communities in Tanzania reached its culmination with nationally broadcast TV and radio programmes to communicate the findings and a regional outreach and training event for over 20 staff from 9 countries. The project was evaluated by an external independent consultant and found to have been successful in reaching 160 000 people with improved water security at £0.79 per head, alongside facilitating system change in the water sector. It was assessed by the donor to have fully met expectations.

We continued delivery of Phase II of the project, scaling up in Tanzania and established operations in Zambia via investment from the Scottish Government's Climate Justice Fund, of £430 000 between 2014 and September 2016.

This activity helps deliver objectives 1.1 to 1.10

c) Capacity building and service delivery

World Water Congress, Edinburgh.

In April 2015 WWI led several sessions at the World Water Congress to disseminate results and findings of its work to an international audience.

This activity helps deliver objectives 1.1-1.7 and 1.10.

<u>Professional Development and MSc training at the UEA Water Security Centre, and University of Edinburgh</u>
In May 2015, November 2015 and February 2016 WWI provided training services to University of East Anglia's Water security MSc course, Policy makers training and The University of Edinburgh's Undergraduate and Masters courses.

P2P - Design mission

In December 2015 WWI led a scoping and design mission in Tanzania to design a long term capacity support exchange between UK and African water managers.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2016

FINANCIAL REVIEW

Financial position

This has been another significant year for the charity with major projects continuing from last year and others coming online and the funding for these resulting in a significant increase in the overall figures.

Total income has increased from £203,092 to £489,234, and total expenditure has increased from £211,063 to £454,195. The surplus showing for this year of £35,039 (2015 deficit of £7,971) is due to the timing of funds received under the two main projects underway during this year.

Reserves policy

The projects undertaken to date have had specific funding provided to perform the tasks required. As such there have been few opportunities to build a general reserve for other works and general expenses. The Trustees are aware of the need to do so in order to meet ongoing costs and to allow the charity to be able to develop further.

Principal risks and uncertainties

Given the nature of our funding the greatest risk to the charity's work would come from a change in policy from either the UK or Scottish Governments towards funding the projects we are involved in.

Other principal risks facing the operation are considered to be the loss of key personnel, changes in donor policy/interest, failure to deliver impact/poor project management and terrorist activity or political unrest in countries of operation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a company limited by guarantee, as defined by the Companies Act 2006, and is governed by its Memorandum and Articles of Association. Every member undertakes to contribute such an amount as may be required towards the debts and liabilities of the company in the event of its being wound up, but not exceeding the sum of £1.

In 2012 WWI revised and implemented a range of new governance and operational policies to reflect the growth in our work and organisation. These included: child and vulnerable people protection; anti-bribery; HIV in the workplace; IT security; Health and Safety; ethics; equal opportunities and environment, together with a risk management procedure and register; financial manual. To oversee this development and implementation an Audit and Finance Committee was established.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC353570 (Scotland)

Registered Charity number

SC041072

Registered office

UN House 4 Hunter Square Edinburgh

EHI 1QW

Trustees

A N Brown

Ms H Triviais

M Rogers

Rev Dr J C Wigglesworth

Prof B A Lankford

A Want

J Seager

- resigned 15.9.15

Meab Mdimi of Tanzania is an honorary Trustee without voting rights.

Andrew Brown and Helen Triviais have given notice of intention to step down as Trustees/Directors at the Annual General Meeting in November 2016.

Independent examiner

Kevin D Ferguson, CA

JRW

Chartered Accountants

Riverside House

Ladhope Vale

Galashiels

Selkirkshire

TD1 1BT

Bankers

The Royal Bank of Scotland

36 St Andrew Square

Edinburgh

EH2 2YB

Approved by order of the board of trustees on 7 November 2016 and signed on its behalf by:

A N Brown Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WATER WITNESS INTERNATIONAL

I report on the accounts for the year ended 31st March 2016 set out on pages seven to fifteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin D Ferguson, CA JRW Chartered Accountants Riverside House Ladhope Vale Galashiels Selkirkshire TD1 1BT

Date: 7 November 2016

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2016

	Not es	Unrestricted fund £	Restricted funds £	Year ended 31.3.16 Total funds £	Period 1.2.14 to 31.3.15 Total funds
INCOME AND ENDOWMENTS FROM Donations and legacies	2	15,561	391,799	407,360	152,236
Charitable activities Water Management Research and Advice		-	_	-	50,856
Other income			81,874	81,874	
Total		15,561	473,673	489,234	203,092
EXPENDITURE ON Charitable activities					42400
Direct Costs Water Management Research and Advice		7,602 9,102	330,750 95,402	338,352 104,504	134,807 61,198
Other		3,512	7,827	11,339	15,058
Total		20,216	433,979	454,195	211,063
NET INCOME/(EXPENDITURE)		(4,655)	39,694	35,039	(7,971)
RECONCILIATION OF FUNDS					
Total funds brought forward		6,699	23,318	30,017	37,988
TOTAL FUNDS CARRIED FORWARD		2,044	63,012	65,056	30,017

BALANCE SHEET AT 31ST MARCH 2016

		Unrestricted fund	Restricted funds	2016 Total funds	2015 Total funds
	Not es	£	£	£	£
FIXED ASSETS Tangible assets	6	553	17,672	18,225	22,567
CURRENT ASSETS Debtors Cash at bank and in hand	7	7,238 213	20,436 166,018	27,674 166,231	10,204 5,399
		7,451	186,454	193,905	15,603
CREDITORS Amounts falling due within one year	8	(5,959)	(141,115)	(147,074)	(8,153)
NET CURRENT ASSETS		1,492	45,339	46,831	7,450
TOTAL ASSETS LESS CURRENT LIABILITIES		2,045	63,011	(5.05(20.017
				65,056	30,017
NET ASSETS		2,045	63,011	65,056	30,017
FUNDS Unrestricted funds	9				
Restricted funds				2,045 63,011	6,699 23,318
TOTAL FUNDS				65,056	30,017

BALANCE SHEET - CONTINUED AT 31ST MARCH 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 7 November 2016 and were signed on its behalf by:

A N Brown -Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Equipment

- 25% on reducing balance

Motor vehicles

- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2016

2. DONATIONS AND LEGACIES

Donations Grants	Year ended 31.3.16 £	Period 1.2.14 to 31.3.15 £ 355 151,881
	407,360	152,236
Grants received, included in the above, are as follows:		
		Period
	Year ended	1.2.14 to
	31.3.16	31.3.15
FWF Grant	£	£
Climate Justice Grant	60,884 268,567	94,252 36,838
IWaSP	62,346	8,811
Other grants	15,563	11,980
	407,360	<u>151,881</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

		Period
		1.2.14
	Year ended	to
	31.3.16	31.3.15
	£	£
Depreciation - owned assets	6,075	8,789
Other operating leases	11,853	4,727

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2016 nor for the period ended 31st March 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2016 nor for the period ended 31st March 2015.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2016

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds	Total funds
INCOME AND ENDOWMENTS FROM	ı.	æ	£
Donations and legacies	12,336	139,900	152,236
Charitable activities	12,000	157,700	132,230
Water Management Research and Advice	50,856		50,856
Total	63,192	139,900	203,092
EXPENDITURE ON			
Charitable activities			
Direct Costs	-	134,807	134,807
Water Management Research and Advice	61,198	-	61,198
Other		_13,669	15,058
Total	62,587	148,476	211,063
		-	
NET INCOME/(EXPENDITURE)	605	(8,576)	(7,971)
RECONCILIATION OF FUNDS			
Total funds brought forward	6,094	31,894	37,988
TOTAL FUNDS CARRIED FORWARD	6,699	23,318	30,017

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2016

6. TANGIBLE FIXED ASSETS

6.	TANGIBLE FIXED ASSETS			
		Equipment £	Motor vehicles £	Totals £
	COST	~	22	£
	At 1st April 2015 Additions	5,596 1,733	29,675	35,271 1,733
	At 31st March 2016	7,329	29,675	37,004
	DEPRECIATION			
	At 1st April 2015 Charge for year	2,064 	10,640 4,759	12,704 6,075
	At 31st March 2016	3,380	15,399	18,779
	NET BOOK VALUE			
	At 31st March 2016	3,949	14,276	18,225
	At 31st March 2015	3,532	19,035	22,567
7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ON	E YEAR		
			2016 £	2015 £
	Other debtors		27,674	10,204
8.	CREDITORS: AMOUNTS FALLING DUE WITHIN O	NE YEAR		
			2016 £	2015 £
	Bank loans and overdrafts		4,803	2,643
	Trade creditors Taxation and social security		4,787	5,510
	Other creditors		3,201 134,283	
			147,074	8,153

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2016

9. MOVEMENT IN FUNDS

At 1.4.15 £	in funds £	At 31.3.16 £ 2,045
9,136 10,933 	(7,249) 35,547 11,395	1,887 46,480 14,644
23,318	39,693	63,011
30,017	33,039	65,056
Incoming resources £	Resources expended £	Movement in funds £ (4,654)
60,884 268,567 144,222	(68,133) (233,020) (132,827)	(7,249) 35,547 11,395
473,673	(433,980)	39,693
	At 1.4.15 £ 6,699 9,136 10,933 3,249 23,318 30,017 Incoming resources £ 15,561 60,884 268,567 144,222	£ £ £ 6,699 (4,654) 9,136 (7,249) 10,933 35,547 3,249 11,395 23,318 39,693 30,017 35,039 Incoming resources expended £ £ 15,561 (20,215) 60,884 (68,133) 268,567 (233,020) 144,222 (132,827) 473,673 (433,980)

The Fair Water Futures fund is a project in Tanzania, with grant funding from the UK Government through the Department For International Development.

The Climate Justice Fund from the Scottish Government provides for Phase II of the Fair Water Futures Programme and supports scaling up of the project in Tanzania and extension into Zambia. The work combines social accountability monitoring, budget analysis, advocacy and private sector stewardship with capacity building support to improve water management for the benefit of vulnerable communities.

The International Water Stewardship Programme (IWaSP) is a joint investment by the UK and German governments to maximise the contribution of the private sector engagement and collective action between the private sector, civil society and governments to improved water management in developing countries. WWI is a key partner within this work, supporting strategic analysis and planning, lesson learning, development of guidance and ensuring effective engagement with communities.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2016

10. RELATED PARTY DISCLOSURES

Nicholas Hepworth was appointed as Executive Director on 10 September 2012. While he is not a Trustee he is significantly involved in the operations of the charity.

During the year the charity paid Common Futures Consulting Ltd (a company of which Mr Hepworth is a director and shareholder) for consultancy services to the value of £38,552 (2015 - £69,005). There was a balance due at the year end of £Nil (2015 - £4,896).

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2016

		Period
	37 1 1	1.2.14
	Year ended 31.3.16	to
	£	31.3.15 £
	*	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	_	355
Grants	407,360	151,881
		131,001
	407,360	152,236
Charitable activities		
Commissioned research		***
Commissioned Tosearch	-	50,856
Other income		
Other income	81,874	
	01,074	
Total incoming resources	489,234	203,092
	.,	_00,002
EXPENDITURE		
Charitable activities		
Rent	11.052	4.505
Insurance	11,853	4,727
Light and heat	1,511 91	572
Telephone	1,907	599
Postage and stationery	4,210	1,207
Advertising & website	37,052	4,804
Sundries	751	348
Commissioned research	-	38,198
Management fees	117,080	35,704
Consultancy fees	171,206	52,287
Administration fees	28,157	4,497
Repairs and renewals	663	504
Motor expenses Travel expenses	1,446	2,384
Travel expenses Project costs	53,940	35,677
110]001 00313	6,524	4,992
	436,391	186,500

Support costs

This page does not form part of the statutory financial statements

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2016

		Period 1.2.14
	Year ended	to
	31.3.16	31.3.15
Management	£	£
Subscriptions	390	716
Finance		710
Depreciation of tangible fixed assets	6,075	8,789
Governance costs		ŕ
Independent examination	1,380	600
Bookkeeping & office support Meeting expenses	-	2,232
Training	1,167	1,447
Bank charges & interest	7,280	10,317
		462
	11,339	15,058
Total resources expended	454,195	211,063
Net income/(expenditure)	35,039	(7,971)